

CONVENER SMC-CUM-PRINCIPAL,
GOVT. MODEL SR. SEC. SCHOOL,SECTOR-23A,
CHANDIGARH

PHONE NO. 0172-2700009, website <http://www.gmsss23.in>

TENDER DOCUMENT

LIMITED TENDER

For

Purchase of Winter Navy Blue Stitched School Uniform (Session 2013-14)

Closing date - 25-10-2013 TILL 1.00 P.M.

Tender Open 26-10-2013 10.00 P.M.

Convener SMC-cum-Principal,
Govt. Model Sr. Sec. School,
Sec-23A, Chandigarh

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SR. SEC. SCHOOL,SECTOR-23A, CHANDIGARH**
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**TENDER NOTICE FOR PURCHASE OF WINTER NAVY BLUE STITCHED (SESSION 2013-
14) SCHOOL UNIFORMS FOR THE STUDENTS FROM I TO VIII CLASSES**

Sealed tenders are invited for the purchase of Winter Navy Blue Stitched School Uniform by the School Management Committee (SMC) Govt. Model Sr. Sec. School, Sec.23A, Chandigarh up to 25-10-2013 till 1.00 p.m. and the same will be opened on the next day i.e.26-10- 2013 at 10.00 a.m. in the presence of tenderer or their representatives with valid authority letter. For general information, conditions, guidance and reference, the Bid document can be viewed and downloaded from School website <http://www.gmsss23.in/>

Convener SMC-cum-Principal,
Govt. Model Sr. Sec. School,
Sec-23A, Chandigarh

INSTRUCTIONS/TERMS & CONDITIONS FOR THE TENDERER

1. The vendor/ Manufacturer/Retailers/Firms/Shopkeepers etc. who are in the business of supply of Readymade/ Stitched School Uniform with an annual sale of Rs. 2,00,000/- (Rs.Two Lacs only) are eligible to participate in the tender.

2. That all qualified vendors who fulfill the required term & conditions and specifications shall be allowed to supply the Readymade/ Navy Blue Stitched School Uniform on the same term & conditions of the tender

3. **The documents of tender should be submitted as under:-**

(i) First Envelope superscribed as “**TECHNICAL BID**” should contain the following documents :-

- (a) Earnest Money Deposited (EMD) amounting to Rs.20,000/-
- (b) Copy of VAT No.
- (c) Copy of IT Pan No
- (d) Last Income Tax Return copy
- (e) Undertaking regarding non-black listing / penalty.
- (f) Sample of Uniform (Boys &Girls) from Govt. Approved Labs.

(ii) Second envelop super scribed as “Financial Bid” should contain the Financial Rate as per Annexure-A. The Financial Bid should contain rates only. The rates should be mentioned both in figures as well as in words. Any change in rates quoted by the firms afterwards will entail forfeiture of EMD & cancellation of tender.

(iii) These two Envelopes should be sealed and put in an outer envelope to be super scribed as “**TENDER FOR WINTER NAVY BLUE STITCHED SCHOOL UNIFORM**” due on 25-10-2013 by 1.00 P.M. and the same will be opened on the next day i.e. 26-10-2013 at 10.00 a.m. in the office of the Principal GMSSS-23A, Chandigarh. Tender must be sealed and must bear stamp of the firm / distributor on the face of the envelope. Unsealed envelope will not be entertained and rejected out rightly.

4. The tender will be opened in two parts / stages i.e. firstly, Technical bid will be opened and if documents therein are found as per the terms and conditions of tender document, then qualified firms will be eligible for opening of the Financial Bid.

5. **EARNEST MONEY DEPOSIT (EMD)):** TENDER SHOULD BE ACCOMPANIED WITH EARNEST MONEY OF Rs. 20,000/- (Rupees Twenty Thousand only) TO BE PAID IN THE SHAPE OF DEMAND DRAFT/BANK DRAFT/FDR from any Scheduled Bank in favour of PRINCIPAL, GOVT. MODEL SR. SEC. SCHOOL, SECTOR-23A, CHANDIGARH which shall be valid for one year. No firm will be exempted from submission of EARNEST MONEY DEPOSITED (EMD). The EARNEST MONEY DEPOSITED (EMD) of unsuccessful firms will be refunded immediately after finalization of the tender. No interest will be payable on EARNEST MONEY DEPOSITED (EMD).

6. **SAMPLE:** The samples of each item bearing name & signature of the vendor should be submitted on the particular date at his / her own cost and risk which will be got tested by the school at the cost of vendor from the Textile Committee (Govt. of India, Ministry of Textile). The samples should be as per specification attached. The vendor should submit Samples with an Embroidered Logo of the Education Department. All Samples should be as per specification attached with the tender. Non submission of the samples will lead to the rejection of the tender. The sample of successful vendors shall be retained in the office of the Principal, Govt. Model Sr. Sec. School, Sec.23A, Chandigarh for one year from the date of issue of supply order.

7. The rates quoted by the vendor should be F.O.R destination i.e. Govt. Model Sr. Sec. School, Sec.23A, Chandigarh including all taxes, freight etc. Rates quoted shall remain valid for one year from the date of issue of supply order.
8. The acceptance of tender will have the binding effect on the vendors and will have to supply the required items/ordered items within the period stipulated in supply order.
9. **Security Deposit:** The successful firms will have to deposit performance security @5% of the total value of the order within 7 days of issuance of letter of intent by the school and the security deposited in connection with any other similar tender will not be considered against this tender. Thereafter, the supply order will be issued for the supply of Navy Blue Stitched School Uniform. If the successful vendor fails to submit requisite security deposit within prescribed 7 days, the Earnest Money will be forfeited.
10. The School Management Committee reserves the right to get the samples tested as supplied by the firms and the cost will be borne by the firm(s).
11. **Inspection of Material:** The School Management Committee may inspect the goods supplied by the vendor in response to the purchase order/intent in the school. The School Management Committee reserves all rights to reject the goods supplied if same are not found in accordance with the required description/specifications.
12. The successful vendors shall supply the goods/material to the school within 45 days from the date of placing the supply order. The payment shall be released only on the satisfactory inspection of material as per supply order/samples by the committee and by completing all the formalities.
13. The sizes given in the financial bid are tentative. However, the measurement of each child should be taken by the successful bidder/ tailor before stitching the uniform so that the uniform is correctly fitted to the child.
14. The timely deliver/dispatch as stipulated in the supply order has to be strictly adhered to by the firm and in case of any request for extension of time made by the said vendors in writing, the same may considered by the School Management Committee of Govt. Model Sr. Sec. School, 23A, Chandigarh.
15. **PENALTY:** The competent authority reserves the right to impose penalties in the following exigencies:
 - (a) In case the vendor fails to complete the supply within time period as given in supply order, then penalty @ 0.5% per week or part thereof subject to maximum limit of 10%, on the value of delayed portion of supply will be levied. However School Management Committee may relax the penalty clause if it is satisfied that reasons for the delay were largely due to circumstances beyond the control of vendor
16. In case, there is any variation in the specifications / samples approved vis-à-vis the supply received, then that portion of supply will be rejected and the vendor shall be liable to supply the goods as per specification within a period of **07** days.
17. In case of defected supply, the vendors will be informed to lift the said supply within 7 days from the date of issuance of said letter by the School Management Committee at his own cost. In the event of non lifting of said defective goods within the specified period by the vendors, the School Management Committee will not be responsible in any manner for the loss or damage if any, caused to the said goods.
18. **FORCE MAJEURE:** If the performance in whole / part by the vendors is prevented / delayed by any one or more of the force majeure events including but not limited to war, hostilities, civic commotion, acts of public enemy, sabotage, fire, floods and other natural causes, explosion, epidemics or non-availability of government controlled raw material under order / instruction of Central / State Govt. regulations, strikes, lockouts, agitations, embargo, act of civic or liminary authorities, the party shall not be made liable for the loss of damage due to delay or failure to perform during the currency of force majeure event

provided that the happening is notified in writing (with documentary proof) within 7 days from the date of occurrence. The work shall be resumed as soon as practicable after the force majeure event ceases to exist.

19. The tender shall be opened on 26-10-2013 at 10.00 a.m. in the office room of the Principal, Govt. Model Sr. Sec. School, Sec.23A, Chandigarh. In the event of the date of receipt or opening of tender being declared a holiday, **the due date of receipt/opening of the tender will be the next working day at the same hours.**

20. This tender is non transferable.

21. The rates will be accepted on the clear understanding that these are not charged higher than those charged from the DGS & D rates and other State Government Departments. No price revision will be accepted by the competent authority during the currency of the supply order.

22. The School Management Committee, Govt. Model Sr. Sec. School, Sec.23A, Chandigarh or other sanctioning authority reserves the right to reject any tender or all the tenders without assigning any reason thereof.

23. BLACK LISTING OF Applicant/Firms: The applicant/firms participating in the E.O.I. and short listed after due processing of tender can be blacklisted, as per the Finance Department, Chandigarh Administration Notification No.1927-F&PO(3)-2009/1170 dated 27th February, 2009 for non fulfilling the requisite requirements of the tender documents/supply order or for concealing any information or for furnishing any false documents/statements in the tender.

24. ARBITRATION: In the event of any dispute or difference the same shall be referred to the sole arbitrator i.e DPI(S), Education Department, Chandigarh Administration whose decision shall be final and binding on the parties thereto. The provision of Arbitration & Conciliation Act, 1966, shall apply to the said arbitration proceedings. The "DPI(S), Education Department, Chandigarh Administration" shall include an acting/officiating DPI(S) Education Department, Chandigarh Administration.

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It is certified that I have gone through all the terms & conditions of the Expression of Interest and I/We further undertake to abide by all terms and conditions to be announced/mentioned at the time of opening of Expression of Interest or at the time of placing of supply order.

Date: _____
Time : _____

Signatures of the Applicant/Firm with seal and Designation

LOGO OF THE EDUCATION DEPARTMENT, CHANDIGARH ADMINISTRATION



FINANCIAL BID

Tender Inviting Authority: School Management Committee, Govt. Model Sr. Sec. School, Sec.23A, Chandigarh

Name of Work: Supply of Navy Blue Stitched School Uniform for the students from I to VIII of the school

Contract No: GMSSS/23A/2013-14/0172-2700009

Bidder Name :

SCHEDULE OF WORKS

| Sl. No. | Description of work | No. of Qty. (Approx.) | Size | RATE In Figures To be entered by the Bidder | | AMOUNT Rs. |
|--------------------------------------|--|-----------------------|---------|---|-------|------------|
| | | | | Figures | Words | |
| 1 | Full Sleeves Shirt & Pant for Boys (Navy Blue combination) | | 31"/13" | | | |
| 2 | Full Sleeves Shirt & Pant for Boys (Navy Blue combination) | | 32"/14" | | | |
| 3 | Full Sleeves Shirt & Pant for Boys (Navy Blue combination) | | 33"/15" | | | |
| 4 | Full Sleeves Shirt & Pant for Boys (Navy Blue combination) | | 34"/16" | | | |
| 5 | Full Sleeves Shirt & Pant for Boys (Navy Blue combination) | | 35"/17" | | | |
| 6 | Full Sleeves Shirt & Pant for Boys (Navy Blue combination) | | 36"/34" | | | |
| 7 | Full Sleeves Shirt & Pant for Boys (Navy Blue combination) | | 37"/36" | | | |
| 8 | Full Sleeves Shirt & Pant for Boys (Navy Blue combination) | | 38"/38" | | | |
| 9 | Full Sleeves Shirt & Tunic for Girls (Navy Blue Combination) | | 31"/26" | | | |
| 10 | Full Sleeves Shirt & Tunic for Girls (Navy Blue Combination) | | 32"/28" | | | |
| 11 | Full Sleeves Shirt & Tunic for Girls (Navy Blue Combination) | | 33"/30" | | | |
| 12 | Full Sleeves Shirt & Tunic for Girls (Navy Blue Combination) | | 34"/32" | | | |
| 13 | Full Sleeves Shirt & Tunic for Girls (Navy Blue Combination) | | 35"/34" | | | |
| 14 | Full Sleeves Kameej & Salwar for Girls (Navy Blue combination) | | 32"/34" | | | |
| 15 | Full Sleeves Kameej & Salwar for Girls (Navy Blue combination) | | 34"/35" | | | |
| 16 | Full Sleeves Kameej & Salwar for Girls (Navy Blue combination) | | 36"/36" | | | |
| Total in Figures from 1 to 16 | | | | | | |
| Total in Words | | | | | | |

TECHNICAL SPECIFICATIONS

TECHNICAL SPECIFICATIONS FOR NAVY

| S. NO. | Name of the Item | Specifica |
|-----------|---|--|
| 1. | <u>SUITING FABRIC PLAIN NAVY BLUE:-</u> The Stitched sample of Pant & Tunic should be as per specification attached with E.O.I. | Material confirming to the following sp No. 11248 Polyester- Viscose, bl Specification of suiting fabric amended |
| | | Required specification for Suiting |
| | | Blend composition, percent a) Polyester b) Viscose |
| | | Threads/Inch a) Warp b) Weft |
| | | Mass, g/m ² (weight) |
| | | Length, m |
| | | Width, cm |
| | | Breaking load on 5.0 x 20 cm strip, Min a) Warp direction b) Weft direction |
| | | Relaxation shrinkage, percent, Max (Dimensional Stability) a) Warp direction b) Weft direction |

| | | |
|--|--|--|
| | | <p>Colour fastness</p> <ul style="list-style-type: none">a) Lightb) Washing : Test 3 <p>(After 4 Washings)</p> <ul style="list-style-type: none">1) Change in Colour2) Staining on adjacent fabric <p>c) Perspiration</p> <ul style="list-style-type: none">1) Change in Colour2) Staining on adjacent fabric <p>d) Rubbing</p> <ul style="list-style-type: none">1) Dry2) Wet |
|--|--|--|

TECHNICAL SPECIFICATIONS FOR NAVY B

| S. NO. | Name of the Item | Specif |
|--------|--|---|
| 1. | <p><u>SHIRTING FABRIC PIN STRIPES PATTERN WITH BASIC COLOUR BLUE & WHITE :-</u> The Stitched sample of Full Sleeves Shirt for boys & girls as per specification attached with E.O.I.</p> | Material confirming to the foll Specification No. 11815 Poly uniform fabric. Specification of of August, 2002:- |
| 2. | <p><u>Navy Blue fabric of salwar for girls should be as per specification attached with E.O.I.</u></p> | Required specification for Shir Threads/Inch a) Warp b) Weft |
| | | Blend composition, percent (See a) Polyester b) Viscose |
| | | Mass, g/m ² (weight) Tolerance +5 Percent -2.5 |
| | | Breaking load on 5.0 x 20 cm stri Min a) Warp way b) Weft way |
| | | Length, m |
| | | Width, cm Tolarence, cm |
| | | Relaxation shrinkage, percent, M a) Warp way b) Weft way |

| | | |
|--|--|---|
| | | <p>Colour fastness</p> <ul style="list-style-type: none">a) Lightb) Washing : Test 3<ul style="list-style-type: none">1) Change in Colour2) Staining on adjacent fabricc) Perspiration<ul style="list-style-type: none">i) Change in Colourii) Staining on adjacent fabricd) Rubbing |
|--|--|---|

